

# **SENIOR WORKER NOMINATION**

## **Governor's Senior Worker and Exemplary Employer Awards, May 2001**

Eligible employees must be 40 or above (use federal definition of 'older worker'), work in non-subsidized employment in California, and have worked for the nominating employer at least six months. Please print or type all information.

### **Award Categories (Nominee is Employed by):**

**Please check the appropriate box**

- |  |   |
|--|---|
| <input type="checkbox"/> Private, For-Profit Business/Organization | <input type="checkbox"/> Public Sector Agency or Organization |
| <input type="checkbox"/> Private, Non-Profit Business/Organization | <input type="checkbox"/> Self Employed                        |

### **Work Status (check one)**

- |  |  |
|--|--|
| <input type="checkbox"/> Permanent Full-Time | <input type="checkbox"/> Temporary Full-Time |
| <input type="checkbox"/> Permanent Part-Time | <input type="checkbox"/> Temporary Part-Time |

Nominee's Name \_\_\_\_\_ Age \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ CA Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Employed by current employer for \_\_\_\_ years \_\_\_\_ months

Employer's Name \_\_\_\_\_ Total number of Employees \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Type of Business: ☐ Manufacturing ☐ Retail ☐ Service ☐ Wholesale ☐ Other

### **Nominating Organization**

Business, Organization, or Nominator's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ CA Zip Code \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_ Fax(\_\_\_\_) \_\_\_\_\_

### **Nominating an Employee**

Employers and/or community-based organizations (CBOs) may nominate one or more eligible senior workers. A separate form is required for each nomination. Nominees must assent to and sign this form. CBOs must obtain the consent and signature of both the nominee and the employer.

Nominee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Employer's Signature \_\_\_\_\_ Date \_\_\_\_\_

CBO Representative's Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: Information and photographs submitted for these nominations authorize the program sponsor to use such materials to publicly promote the hiring of older workers. Sponsors and their agents or employees are released from any liability when using these materials for the above-stated purpose.

**Please Continue on Next Page**

### **Nominee's Exemplary Job Performance**

On one or more sheets of paper, please identify all attributes that contribute to the individual's reputation as an exemplary senior worker, who far exceeds normal job expectations. Place emphasis upon the Calendar Year 2000, but include prior years' performance, if pertinent.

1. **How has the nominee demonstrated excellence and/or leadership on the job? Examples might include:**

Adapts to change  
Exercises independent judgment  
Prizes quality work

Has exceptional attendance record  
Has earned numerous promotions

Eager to master new skills  
Maintains excellent co-worker relationships  
Displays extraordinary  
productivity/dependability  
Contributes to workplace safety and efficiency  
Is motivated by personal excellence

2. **Document exceptional job performance, either throughout the year or on specific projects.**
3. **Is the nominee active in community/volunteer work? If yes, please specify.**
4. **Has the nominee received other awards, commendations or recognition? If yes, please specify.**
5. **Please describe other characteristics, skills, or self-motivated efforts to become a more valuable employee.**
6. **You are encouraged to include endorsements and other documents to support your candidate. Please list these documents in the order of their appearance with this form.**

### **Background**

The Governor's Senior Worker and Exemplary Employer Awards program has occurred in California since 1994, to acknowledge the efforts of outstanding senior workers and employers. The program has had support from many corporations and organizations, including K-Mart, Wells Fargo Bank, Anheuser-Busch, California Chamber of Commerce, AARP, Green Thumb, and Tribal Alliance of Sovereign Indian Nations.

### **Selection and Recognition of Winners**

Under the auspices of the Employment Development Department and the California Department of Aging, a panel will be chosen to judge entries and select winners. The judges may request additional information. All decisions will be final. After the selections are made, award winners and their nominators will be notified; winning employers will be asked to submit a glossy black and white photo or camera-ready logo to appropriately represent the employee. Winners will be publicly honored at the 2001 Governor's Awards Luncheon event in May, observed during Older American's Month. For more information, call (916) 654-6502 or fax (916) 657-0040.

### **Nomination Deadline**

**Completed nomination forms must be postmarked no later than October 27, 2000 and mailed to:**

Employment Development Department  
Senior Worker Advocate Office  
Governor's Senior Worker and Exemplary Employer Awards  
PO Box 826880, MIC 42  
Sacramento, CA 94280-0001